

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: Southfield A&T
Date of Drill: 5/8/19 Time drill was held: 8:40 (am/pm)
Exact time required to evacuate/shelter/secure: _____
Total Participants: 1602
Remarks: _____

This report is for emergency drill # 10 for school year 2018-2019
Name of person conducting drill: Jason Solomon
Title of person conducting drill: Associate Principal
Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Scott Tocco; Director of Operations

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Rafid Maya; Southfield Police officer

OR

Fire (fire chief or designee)
Name & Title _____

*** Please send this form to Scott Tocco (email or fax – 248-746-7731)
within one week of completed drill ***

M & H
5/22/19