

Stevenson Elementary School

BACK 2 SCHOOL



Hybrid Essential Parent Handbook



YOUR KIDS DESERVE

THE BEST & SAFEST EDUCATION!

MARCH 2021



If a student is sent to school exhibiting illness symptoms at arrival, the student may be subject to removal from hybrid learning and placed into virtual/at-home learning for the remainder of the 2020-2021 school year. In addition, the district will not administer medicine to students who arrive at school with symptoms. Medicine should be administered at home until the child is well enough to return to the hybrid/in-person learning schedule. We value our parents' continued transparency and commitment to ensuring safety of all students by keeping children at home when they are exhibiting any symptoms that may be related to the COVID-19 virus.

We are committed to providing in-person learning opportunities to all families that choose this option. We will continue to follow all federal and local guidelines to provide the least restrictive and optimal learning environment for all students within Southfield Public Schools.

Thank you for your continued and unyielding support to the district as we work together to develop shining stars for the future.

#WeAreSouthfield

Stevenson Elementary School
27777 Lahser Road
Southfield, Michigan 48034
(248)746-8840

March 11, 2021

Dear Falcon families,

The decision to return to in person instruction is one that Southfield Public Schools take very seriously. This Return to School parent handbook provides critical information for our transition to in person learning for all grades and programs. **It is intended to be an accessible, “one-stop spot” for parents partnering with us for the safe return of our students.** Please read the handbook carefully so that you can become familiar with the procedures and protocols. The information in this handbook is subject to change as information from the Oakland County Health Department, the Michigan Department of Health and Human Services or the Governor becomes available.

Since the beginning of the pandemic, **Southfield Public Schools have worked diligently and collaboratively with multiple stakeholders to ensure that Stevenson is prepared for a safe return to in person learning.** The global pandemic has impacted every aspect of our lives, and we recognize that any changes we make impacts families in unique ways. I encourage you to work in partnership with us as we matriculate back to in person learning.

We will continue to have two priorities of practices for the duration of the 2020-2021 school year:

- * Health and safety
- * Academic excellence and access.

We thank you for your support and partnership!

With Children in Mind,

Tonya Hickman

Mrs. Tonya Hickman
Interim Principal

Return to Learn dates: Grades K-2 ~ March 15, 2021
Grades 3-5 ~ March 22, 2021

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Hybrid Schedule



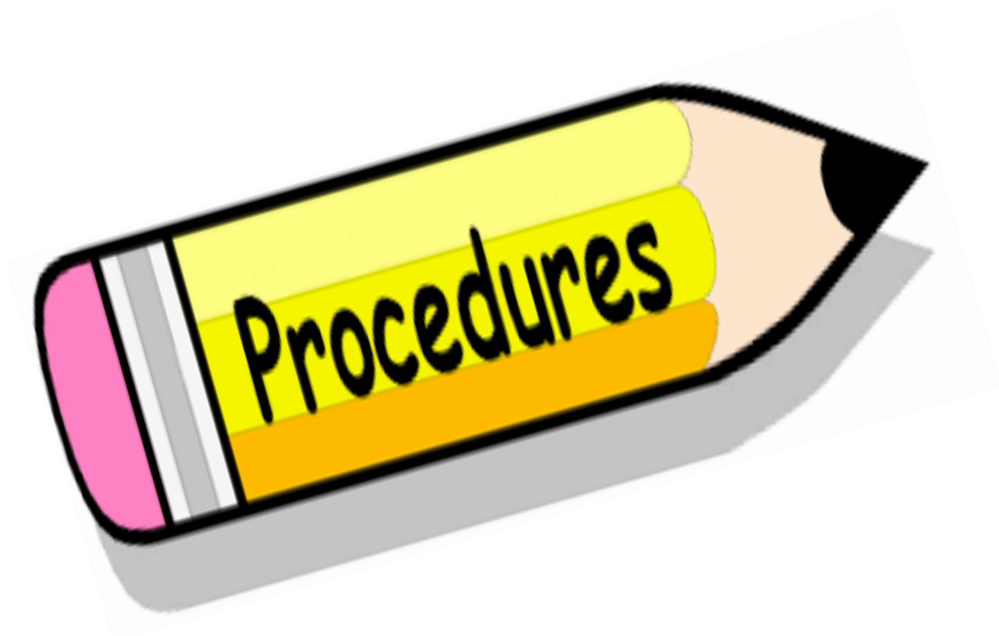
Hybrid Schedule

(Half Day of In Person Instruction)

Monday ~ Thursday In Person	Friday At Home
8:00 a.m. - 11:00 a.m. (Hybrid- At School) Whole group instruction/ small groups/Independent Work	8:00 a.m. - 10:30 a.m. (Virtual- At Home) Synchronous/Asynchronous Work/Small Groups
11:00 a.m. - 12:20 p.m. (Travel/Lunch- At Home)	10:30 a.m. - 11:10 a.m. (Lunch/Recess- At Home)
12:20 p.m. to 3:20 p.m. (Virtual-At Home) Students will work virtually at home in the afternoons on independent work, small groups and Special Classes will be facilitated. The Specials(Elective) Schedule will be published on Schoology and Seesaw.	11:10 a.m. - 1:40 p.m. (Virtual- At Home) Synchronous/Asynchronous Work/Small Groups



Protocols/Procedures





STUDENT ARRIVAL AND DISMISSAL

Your child's safety is a top priority. Please review the following information to learn more about procedures for pickup and drop off. It is important that you do not drop your child off at **school until 7:55 am at the earliest**. Please stay in your car at all times when using the drop off loop. **Do not walk your child to the door. Parents will not be allowed to enter into the school building.**

ARRIVAL

Masks are to be worn by all students, staff, and parents during our morning arrival. Students need to be wearing masks as soon as they step on the bus or out of their cars. Staff will direct them to either proceed directly to their classroom or, if they are too early, to wait outside to enter the building (please dress appropriately).

For safety reasons, parents will not be allowed to drop their child off any earlier than 7:55 am in the Drop-Off/Pickup Loop (Kindergarten Wing).



Late Arrivals

Any late arrivals (after 8:05 am) should be brought to the main door by a parent/guardian for signing in. **Ring the bell to alert the secretary who will admit your child(ren). The late arrival sign-in book will be outside the front door.**

Please do your part to make sure that your child arrives at school on-time.

Bus Riders

Students must **wear a mask while waiting for the bus. If your child will be riding the bus, they will use hand sanitizer upon entering the bus.** Seating will be assigned. Please follow instructions from transportation staff. Masks need to be worn for the entire time on the bus. **There will be staff at each entrance upon arrival to help children find their classes.**

DISMISSAL

We will use a staggered dismissal schedule to reduce the flow of students through and around our building. **Parents of scholars in Kindergarten through 2nd grade, please have someone meet youngster at their bus stop.** Drivers will not allow these scholars to walk home independently.





Parent Car Pickup (Pick-up Loop-Off-Kindergarten Wing)

If picking up your student by car, please do not arrive prior to 10:45 am and please wait inside your car. **Students must be picked up by 11:00 a.m. No Exceptions!**

Walk-Up Pickup is NOT available during the pandemic - If you must approach the building, please use a facial covering.

Early Pick Up

Please notify the office ahead of time when you plan to pick up your child early from school and please only use an early pick up in an emergency situation. When arriving at school parents and guardians **should proceed to the main entrance. Office staff will sign out your child and then escort them to the door.** There should only be one family at the door at a time. All other visitors must wait in their vehicle. **We will not be allowing any visitors into the main office.**

ATTENDANCE

Call the Attendance Line at to report the absence. Please give the child's name, teacher's name, date and reason for the absence.

(248) 746-8841



PARENT VOLUNTEER POLICY AND VISITORS TO SCHOOL

At this time parent volunteers and visitors are not permitted at school. While we are in the hybrid model, no visitors will be allowed into school buildings, except for those who are there on official business (staff, district administrators, school nurses, etc.) **Parents who must drop off items for students will do so by ringing the bell to notify the building secretary and then leaving the item at the front door with the student's name on it.** Most forgotten items do not need to be delivered. We are asking that you only make emergency deliveries. During the hybrid model, no large gatherings will take place inside school. Parent/teacher conferences and other meetings will be held virtually. No outside field trips or assemblies will be held unless they can be done virtually. **Visitors and/or in person meetings will be by appointment only and with prior approval from the building principal.**

STUDENT PERSONAL ITEMS



Classroom teachers will coordinate where students store and organize personal items like school supplies, coats, hats, backpacks etc. Please send some basic supplies with your child to reduce the sharing of items at school. We will provide whatever you are unable to. Classroom teachers will be communicating any additional items which may be needed.

CLASSROOM BOOKS, CHROMEBOOKS, AND SHARED MATERIALS

Whenever possible, students will have their own set of materials. If this is not possible, the materials will be disinfected between uses. Students should bring their Chromebook to school for in-person instruction and will be disinfected.

Families are encouraged to have devices fully charged each day and Students should also bring the Chromebook power cord.

SPECIALS/ELECTIVES

In the hybrid model, **special classes (PE/Art/Music) will be held each day, virtually.** Students are expected to participate in all three specials throughout the week. Hybrid students' Specials will be in the afternoons: Monday-Thursday. On Fridays, Specials could be facilitated in the AM or PM.



MINDFUL BREAKS

Students will be given mindful breaks during instructional time. This will include socialization time but adhering to social distancing guidelines.

FOOD/LUNCH/BREAKFAST/SNACKS

No food will be served at school. For those students who opt for meals, they will be granted a seven (7) day supply of breakfast, lunch, snack and supper for pickup or delivery.



Families can pick up meal boxes every Friday at one of these locations:

Southfield High School for the Arts & Technology

[24675 Lahser Road](#)

10am-1pm

4pm-6pm

Thompson K-8 International Academy
16300 Lincoln Dr
10am-1pm

Levey Middle School
[25300 W 9 Mile Rd](#)
10am-1pm

If parents/guardians are not able to make it during the times listed or do not have reliable transportation, call **Chartwells at 248-746-8683** and meals will be delivered. **Deliveries will only be made in Southfield and Lathrup Village.**

If there is a documented medical need for a snack, we will make accommodations. Please let your classroom teacher know of this medical need.

WATER

Water fountains are not in use, they are covered. However, students are encouraged to bring their own water bottle as water filling stations are available for student use.



RESTROOM USE

Classroom restrooms will be utilized whenever possible. Hallway bathrooms may also, be utilized by students and will be limited to two students at a time. School will create their own signage to indicate when the restroom is available. Bathroom schedules will be posted.



LATCH KEY (CHAMPIONS)

Latch Key after school will be available on a limited basis for students attending school on an in-person day. **No Drop-ins. All students must be Pre-Enrolled to attend Champions.**

NOW ENROLLING



Discover fun activities and homework help ALL IN ONE SAFE, CONVENIENT PLACE!

At **Champions**, we believe learning shouldn't just happen during the school day. We offer a fun environment where kids can explore art, theatre, language, reading, math, STEM and more outside of class. Our daily homework help can boost academic performance, too.

Enrollment is now OPEN at your school! ENROLL TODAY and schedule your child. We will do all that we can to avoid a waitlist and we will work to welcome your student into program as quickly as possible. Space is limited!

2020/2021 School Year
Half day 11am – 6pm
1 - 3 days rate \$90
4 - 5 days rate \$150

Champions program is subject to change and requires a minimum number of students daily to operate. Low enrolled schools will be accommodated at other locations in partnership with the district

Registration: \$25 per family
10% Multichild discount
50% School District Employee
15% Active Military Discount also available!
Visit www.discoverchampions.com search your zip code and Enroll Now!

Questions? Please call Family Support at 1-800-246-2154

CHAMPIONS

BEFORE- AND AFTER-SCHOOL PROGRAMS

Health Protocols



REQUIRED STUDENT SCREENING AT HOME/HEALTH QUESTIONNAIRE

Every parent/guardian must submit a COVID-19 School Health Screening Acknowledgment form prior to beginning in-person learning.



Parents/guardians must screen daily for symptoms at home, prior to boarding the bus and arrival at school using the Health Questionnaire

link: <https://docs.google.com/forms/d/e/1FAIpQLSdASwgFX0uUzywhKPnRCQKlleH1l-QiiYd0iLnQ7WNA6Mmf9A/viewform>

IS YOUR CHILD ILL?

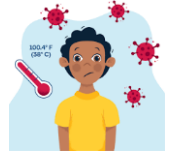
Please make sure you read and understand the student screening protocol. If your child is experiencing COVID-19-related symptoms, they might have COVID-19 and they should not attend school. **Do not send your child to school if they are sick.** They will be sent home.

If you child is experiencing any of the one following symptoms unrelated to a known preexisting condition, new cough, shortness of breath, difficulty breathing, new loss of taste or smell, AND/OR and two of the following symptoms unrelated to a known preexisting condition fever (100.4 degrees F or greater, nausea or vomiting (2x in 24 hours), fatigue, chills (rigors), headache, diarrhea (2x in 24 hours), muscle aches (myalgias), congestion or runny nose, sore throat, **they should stay home, consider COVID-19 testing, and consult their medical provider.**

If they test negative for COVID-19, then they can return with proof of negative result, provided symptoms have improved and fever resolved. If your child does not get tested for COVID-19, they will be excluded from **in-person school until 10 days have passed since symptom onset and 24 hours fever free without taking fever reducing medications and symptoms have improved.**

WHAT HAPPENS IF YOUR CHILD GETS SICK AT SCHOOL?

If symptoms begin while at school, identified staff will isolate your child in the designated quarantine room immediately. A parent/guardian will be contacted and immediate pickup will be required. The parent/guardian of the student should call their preferred health care provider for guidance. The student should remain home until they have proof of a negative COVID-19 test, provided symptoms have improved and fever is resolved without the help of medication.



WHAT HAPPENS IF YOUR CHILD TESTS POSITIVE FOR COVID-19?

Your child must be isolated at home. They must be excluded from school until:

- **10 days since symptoms first appeared and**
- **24 hours with no fever (without the use of fever-reducing medication) and**
- **Symptoms have improved**

Household members of your child (including siblings or other students living at your home) must quarantine 10 days after their last date of close contact.

Your child may join the class virtually (via Google Meet, Zoom or WebEx) for in-person instruction on the days they would normally report to school if they are able.



HYGIENE

Hand washing will be practiced **multiple times per day and hand sanitizer** will also be available in the classroom and throughout the building.

DISTANCING

We will distance as much as possible given the logistics of the school. There are reminders to distance throughout the building. There will no large indoor assemblies, no lunch and (very limited) recess.



CLASSROOM SETUP

We will physically space student desks and workstations as far apart as possible. **Depending on student numbers, a six-foot distance between students will be possible in most instances.** All student workstations will be placed so that students are facing the same direction. **Three-sided desk dividers will be provided for all student/staff desks or workstations.**



FACIAL COVERINGS

According to the Center for Disease Control (CDC) and the Oakland County Health Department (OCHD), masks are the barrier that prevent the spread of COVID-19. It is CDC policy that **students will be required to wear masks during the day with the exception of eating/drinking**. These masks trap droplets that are released when the person wearing the mask sneezes, coughs or talks. They reduce the spread of viruses.

Please make sure your child comes to school each day with a mask. We will have disposable child size surgical masks if a student needs one. Face shields and neck gaiters may not be used to replace a face mask.



INSTRUCTIONAL INFRASTRUCTURE

Are the kids sitting down all day in their designated seat? Unable to mingle, in order to maintain their 6 foot (or as close to that as possible)?

Answer: Students will be socially distanced within their classrooms.



Will students have individual desks or round tables with dividers?

Answer: We have a combination of tables and individual desks throughout the district – tables mostly at PreK – grade 2 and desks at grades 3+, with some exceptions. If a classroom has tables, students will be spread apart as much as possible and will have the three-sided dividers. We'll also move available desks into those classrooms to replace some of the tables to support social distancing.

The district is undergoing the exercise of socially distancing student desks. Any excess furniture from classrooms will be used to replace tables used in the lower grades. Where tables must be used, a plexiglass protective barrier will be adhered to the surface and as mentioned previously students will be given their own protective shield for use throughout the day.

Is there a limit on the in-person class size and what happens if more families opt for in-person than remote?

Answer: To practice six feet of social distancing we are looking at having six to nine students per class. Should a class size not allow for the required social distancing, we will either identify an alternative location that provides more space for the class or work with the teacher, administrator and families to determine an alternative schedule that would reduce the number of students in person at one time.

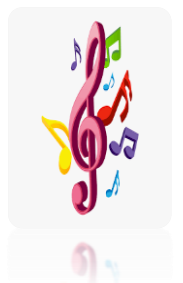


Will students be limited to their assigned seats or will there be interaction with other students in the classroom?

Answer: While interactions will be reduced, students may still move about their classroom as determined by the teacher while maintaining social distancing as much as possible.

How will special classes be handled at the elementary level?

Answer: Special teachers will provide synchronous instruction to students during the students asynchronous half day. This will take some unique planning and organizing, one option is to offer grade alike schedules in AM/PM.



How will equity of instruction and access to instructional resources be guaranteed between online and in person students?

Answer: Students will complete all work online regardless of the learning option chosen by the family. The K-5 day has been split into two equal time slots.

Are we able to change our registration selections either before the actual start date or after in-person instruction begins?

Answer: Selections are final unless the district makes a change to the learning format.

If elementary classrooms are cohorted and students are not able to interact with students from other classes, will students in special education classes be able to participate in their general education class or in special areas with their class?

Answer: The portion of the day that is general education will remain general education. The individuals will be in class and remain virtual and will have the support of the staff.



Is March 1st still our projected start day for students?

Answer: No. The SPS School Board approved the following return to learn dates: Grades K-2 on returns March 15 and Grades 3-5 returns on March 22 (Half Day Hybrid Model).

OPERATIONS

What is the protocol if COVID is diagnosed in the classroom?

Answer: If a student or staff member tests positive for COVID, we will contact the Oakland County Health Department (OCHD), who will guide us through the process to determine who may need to quarantine. There are many factors that go into the decision of who will need to quarantine – location(s) of that individual, person(s) with whom that individual came into close contact – so there is no “one answer.” With cohorting at the elementary schools, the result of a positive case may be much different than at the middle or high school. The OCHD will guide us through this process, and we will promptly communicate with staff and families. Every situation is different, and the health department will guide our contact tracing and communication in each situation.



How are things cleaned between groups, throughout the day, and at night?

Answer: Sharing of items will be as limited as possible. If students must share items or if groups must use the same items throughout the day, those items will be cleaned and disinfected between uses. Buildings will be cleaned daily, and frequently-touched surfaces will be wiped down regularly throughout the day.

Building Custodian(s) will disinfect frequently touched surfaces: handrails, countertops, group lavatories, door knobs, etc. twice per day in accordance with the State of Michigan Roadmap for Schools guidance every four (4) hours at 9 AM and 1PM. These times may change based on the school bell start using a hospital grade disinfectant, Q.T. Plus. At night, the Custodial Team will use an Electrostatic Sprayer filled with a food contact surface chemical to disinfect classroom seating. The PM Custodian(s) will also conduct a more thorough cleaning of lavatories inside classrooms and other common areas.

Are the desk dividers for the tables, too? Or just desks?

Answer: Three-sided desk dividers are being provided for every student in each of our classrooms – for students who are at tables and for those at desks. The look similar to this:



What if a student does not abide by the safety protocols, do they move online or is it a verbal discussion?

Answer: We must prioritize the safety of our adults and students who are in-person, and we expect that all safety protocols will be followed by all students and adults. The first step will be a verbal discussion. If there are additional violations, since we have an online option for instruction, students who are unable to follow the safety protocols will be assigned to online learning.

Are most of the common shared items removed from rooms? Like books and toys?

Answer: The majority of these items will be out of circulation. The district will provide items and materials for each student, and for items that are shared, they will be cleaned between student use.



If we opt for in person instruction now but the conditions get worse between now and the start date, what happens? Does the start date get pushed back or will there be an option to switch to remote at that point?

Answer: All of our models and decisions are planned with the pandemic in mind. Should the CDC determine it is necessary to halt in person instruction we will follow that guidance.

How are you handling the possibility of new virus mutations coming to the US? Will that delay your start date for in-person instruction, or will you wait until there is an outbreak?

Answer: We will follow the guidance of the Center for Disease Control (CDC), the Governor's office, the Michigan Department of Health and Human Services and Oakland County Health Division regarding future guidance and recommendations regarding the new strain of the virus.



Will parents be permitted in the building for pickup, drop off, etc.; if so, will they be screened/temperature-checked at minimum, prior to entry?

Answer: Parents and other guests will not be allowed in the buildings during this time for pickup and drop off.

Will safety screening questions include out of state travel?

Answer: No. If your scholar has been exposed to Covid while traveling, please quarantine as outlined by the CDC or take a Covid Screening.



Will masks be supplied to those students who don't currently have them or lose them during the school day?

Answer: Yes! The district has a surplus of masks available for staff and students.

What is the protocol if a student refuses to wear a mask? Also, we have students that must walk throughout the day in the hallway. Is the permissible?

Answer: All students are required to wear a mask upon entering the school building. Anyone refusing to wear a mask or has medical documentation indicating they cannot wear a mask will be encouraged to remain virtual.



Will transportation services be provided for students who selected the hybrid option?

Answer: Transportation services will be available. **More information is forthcoming.**

WELLNESS

Will the construction of Wellness/Isolation rooms resume? If not, does each building designate a space for students experiencing symptoms?

Answer: The district has engaged its resident architectural firm to assist with the design of the Wellness/Isolation Rooms. The construction of these rooms will begin after the design phase and approved permits have been issued. **Stevenson has a designated location identified and approved by Oakland Health Department.**

If in-person students are quarantined, will they transition to online learning for the duration of quarantine?

Answer: If a class of in-person students is quarantined, those students will transition to temporary online learning with their teacher. If individual students are quarantined, they will work with their teachers to access content, assignments, etc.

TECHNOLOGY/TEXTBOOKS



Will students be required to bring these items to school Monday - Thursday?

Answer: Students will need to bring these items to in person learning daily.

Families are encouraged to have devices fully charged each day and students should also bring the Chromebook power cord.

Resources



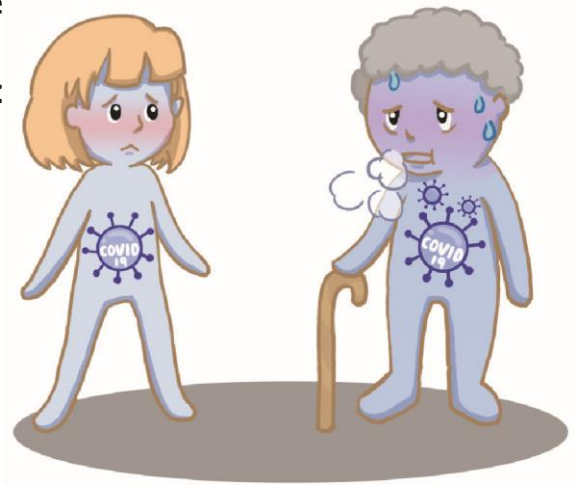
what is COVID-19?

Many people are getting a new sickness.

The sickness is caused by a virus, which is a type of germ you can't see.

This new virus is called COVID-19.
Some people call it coronavirus.

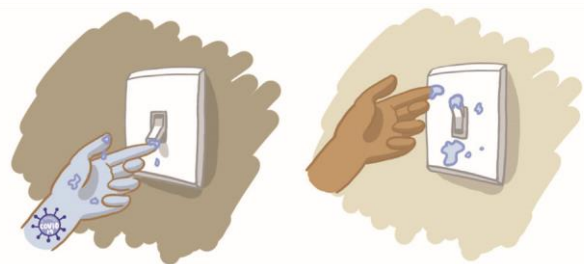
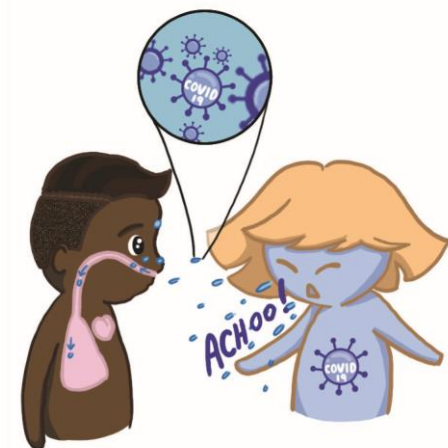
Some people feel a little sick.
Some people feel very sick.



how do people get sick from COVID-19?

People with COVID-19 sometimes cough or sneeze.

If someone sick from COVID-19 coughs or sneezes near you, you could get sick too.



If a sick person has touched something like a doorknob or a light switch, that thing may have COVID-19 on it now.

If you touch that thing then touch your face, you could get sick.

how do you protect yourself and people around you from getting sick from COVID-19?

Cough or sneeze into your elbow or a tissue.



Throw used tissues away.

Wash your hand with a lot of soap and water.



Try stay home as much as possible



Clean things in your house that people touch a lot.

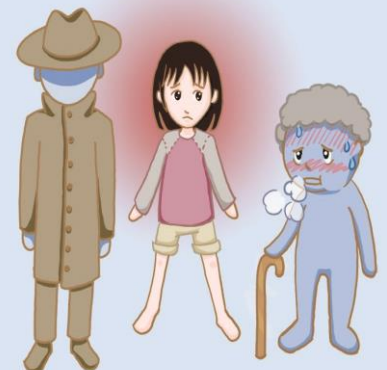


Don't touch your face.



Don't stand close to sick people or strangers.

Strangers may be sick.



call 911 if you have...

Call 911 on the phone AND ask somebody for help as fast as you can.

TROUBLE BREATHING OR TALKING WHILE RESTING



Take your temperature & ask for help if you feel...



FEVERISH



COUGH



coughing up nothing
coughing up mucus



TROUBLE BREATHING

breathing fast or heavy
not enough air in lungs
hard time finishing sentences
hard to take big breaths
tight or pain in your chest when you breathe
like you just ran around even if you're resting

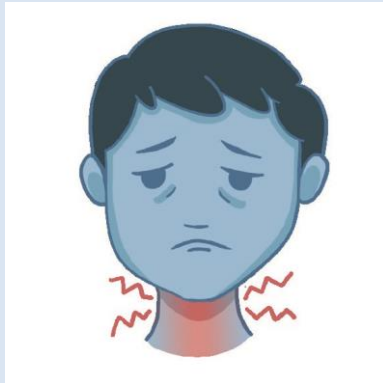
You might have COVID-19.

Check your temperature using a thermometer.

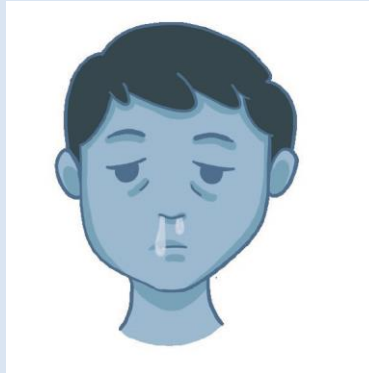
If your temperature is more than 100 degrees F, tell someone you trust right away.

what should you do if you think you might have Covid19?

Call 911 if you.....



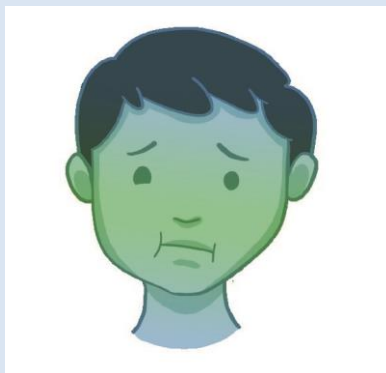
SORE
THROAT



RUNNY NOSE



STOMACHACHE/
DIARRHEA



LESS
HUNGRY



TIRE



MUSCLE
PAIN

**You might have COVID-19, but you shouldn't worry.
Stay home to protect yourself and other people.
Tell someone you trust how you are feeling.**

do things that make you happy!



A lot of things are changing.

You will probably be apart from many people you care about.

It's normal to feel sad, worried, or










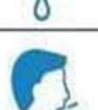

Talk to someone you trust about your feelings.

Talk to people you care about over the phone or internet.

Do things inside your home that make you happy.



COVID-19 SYMPTOMS vs. Flu, Cold & Allergies

	COVID-19	FLU	COLD	ALLERGIES
 COUGH	●	●	●	●
 FEVER	●	●	○	●
 BREATHLESSNESS	●	○	○	●
 BODY ACHES	●	●	●	○
 HEADACHE	●	●	○	●
 FATIGUE	●	●	●	●
 SORE THROAT	●	●	●	○
 DIARRHEA	●	●	○	○
 RUNNY NOSE	○	●	●	●
 SNEEZING	○	○	●	●
 WATERY EYES	○	○	○	●

● Frequently ● Sometimes ● Little ● Rarely ○ None

Sources: WHO, CDC

www.co.carver.mn.us/covid-19



CARVER COUNTY

Public Health
Prevent. Promote. Protect.

DON'T FORGET TO WASH



1

WET YOUR HANDS



2

APPLY SOAP



3

WASH YOUR HANDS
for 20 seconds



4

RINSE WELL



5

DRY YOUR HANDS



6

TURN OFF WATER
with paper towel

mn DEPARTMENT
OF HEALTH

651-201-5414, www.health.state.mn.us

Don't forget to scrub between your fingers,
under your nails, and the top of your hands.



What you need to know about coronavirus disease 2019 (COVID-19)

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

Yes. COVID-19 is spreading from person to person in parts of the United States. Risk of infection with COVID-19 is higher for people who are close contacts of someone known to have COVID-19, for example healthcare workers, or household members. Other people at higher risk for infection are those who live in or have recently been in an area with ongoing spread of COVID-19. Learn more about places with ongoing spread at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html#geographic>.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but is now spreading from person to person. The virus is thought to spread mainly between people who are in close contact with one another (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath

What are severe complications from this virus?

Some patients have pneumonia in both lungs, multi-organ failure and in some cases death.

How can I help protect myself?

People can help protect themselves from respiratory illness with everyday preventive actions.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled from an area with ongoing spread of COVID-19?

If you have traveled from an affected area, there may be restrictions on your movements for up to 2 weeks. If you develop symptoms during that period (fever, cough, trouble breathing), seek medical advice. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to take everyday preventive actions, like avoiding close contact with people who are sick and washing your hands often.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.



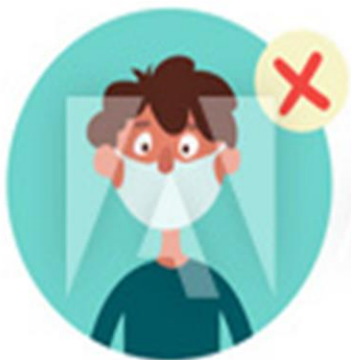
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For more information: www.cdc.gov/COVID19

PLEASE WEAR YOUR FACE MASK PROPERLY



Cover mouth and nose with mask and make sure there are no gaps between your face and the mask



Don't pull below the nose



Don't leave your chin exposed



Don't pull below chin



Don't touch the mask



Don't wear loose mask

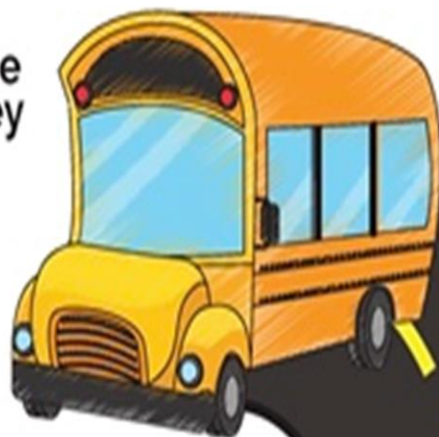


Don't wear a dirty or wet mask

How to wear your mask?



All bus riders will use hand sanitizer as they enter the bus



When feasible, windows will be open for ventilation



Riders will sit in their designated seat



Riders will wear a mask or face covering and will keep it **on at all times**; a disposable mask will be provided if a student does not have one.



Buses will be disinfected daily utilizing the electrostatic cleaner



OAKLAND COUNTY RESOURCES

COVID-19 General

Help Hotline

The Help Hotline offers non-medical information, resources, and local community assistance referrals.

Monday – Friday, 8:30 a.m. - 8:00 p.m.

248-858-1000 • hotline@oakgov.com • Text **OAKGOV COVID** to 468311

Alternate Languages: [COVID-19 information from the State of Michigan](#)

Spanish • Arabic • Traditional Chinese • Simplified Chinese • Korean • Burmese • American Sign Language • French • Swahili

Food Assistance

Food Bank Council of Michigan

[Food Distribution Map](#)

Forgotten Harvest

250+ agencies distributing [emergency food assistance](#) to those in need.

Gleaners Community Food Bank

Food distribution efforts include drive-up mobile sites. [Learn more.](#)

Michigan Department of Education's Food Service Program Map

[Summer Food Service Program](#) was created to ensure that children in lower-income areas receive nutritious meals during long school vacations when they do not have access to the National School Lunch or Breakfast Programs. Use the map to find a site near you.

Community Housing Network

[Meal Resources.](#) Local resources for food distribution sites, senior meals, and pantries

My COVID Response Network

[My COVID Response Network](#) connects people with available resources, serving central Oakland County, including Pontiac, Auburn Hills, Waterford, and surrounding areas.

248-600-9541 • [Food Resources Blog](#)

Oakland County Food Policy Council

The [Oakland County Food Policy Council](#) lists local resources for food distribution sites, Pandemic EBT and SNAP Assistance

MI Bridges (Public Assistance)

Apply for benefits, manage your case and explore resources: <https://newmibridges.michigan.gov>

Health

Nurse on Call

The Nurse on Call hotline offers information about health and related resources. Calls are answered by Oakland County Health Division Public Health Nurses.

Monday – Friday, 8:00 a.m. - 6:00 p.m. and Saturday, 9:00 a.m. - 12:00 p.m.

1-800-848-5533 • NOC@oakgov.com

Women, Infants & Children (WIC)

Oakland County Health Division WIC offices will only offer appointments and services over the phone and online until further notice.

[WIC website](#) | 1-248-858-1272 • 1-877-526-2438

Honor Community Health

[Honor Community Health](#) is a nonprofit, community health center providing comprehensive and integrated primary, behavioral health, and dental care throughout Oakland County.

248-897-0722, Behavioral Health Help Line • 248-724-7600, Main Line

Tri-County Dental Health

Providing access to oral health services to people in need.

[Tri-County Dental Health website](#) | 248-559-7767 or 248-233-4410

• tricitydental@gbchc.org

Great Start Collaborative Oakland County

Programs for families, parents and students that support the mission to help all Oakland County families succeed.

COVID 19 Resources. [Great Lakes Oakland website](#) | 1-844-456-5437

Jewish Family Service

Providing compassionate, personalized services tailored to the specific needs of each individual or family, and center around three core areas: services for older adults, mental health and wellness, and safety net services. Certified Health Care Navigators help you explore and purchase health insurance through the Affordable Care Act.

[JFS Detroit Website](#) | 248-592-2662 | resourcecenter@jfsdetroit.org

Affordable Care Act

The Affordable Care Act —often called Obamacare—is the comprehensive healthcare reform signed into law by President Barack Obama in March 2010. The law includes a list of

health care policies intended to extend health-insurance coverage to millions of uninsured Americans. See if you qualify for coverage: <https://www.healthcare.gov/>

Corktown Health Center

[Corktown Health Center](#) provides primary care, behavioral health services, and more to LGBTQ+ individuals and offers sliding scale services. (313) 832-3300

• info@corktownhealth.org

Mental Health Resources

Warmline to Aid Persons with Mental Health

Michigan Department of Health and Human Services' warmline connects individuals with certified peer support specialists who have lived experiences of behavioral health issues, trauma or personal crises, and are trained to support and empower the callers. [Read more](#) about the Warmline.

Seven days a week, 10:00 a.m. - 2:00 p.m.
1-888-733-7753

National Suicide Prevention Lifeline Chat

24-hours, 7 days a week | 1-800-273-8255 | [Lifeline Chat website](#)

Common Ground Crisis Helpline

24-hours, 7 days a week | [Common Ground Website](#) | 1-800-231-1127

Oakland Community Health Network

Developmental disabilities, mental health, and substance recovery resources
[OCCMHA Website](#) | 248-464-6363

Easterseals Michigan

Certified Community Behavioral Health Clinic that provides comprehensive outpatient mental health and substance use services. [Easterseals Website](#) | 1-800-757-3257

CNS Healthcare

Certified community behavioral health clinic (CCBHC) that offers community-based support services, psychiatry, medication management, psychotherapy, and other services. [CNS Healthcare website](#) | 1-800-615-0411

Household & Utilities

Michigan 2-1-1

24-hours, 7 days a week

[Michigan 211 Website](#) • Call 2-1-1 or 844-875-9211 • Text your ZIP code to 898211

United Way for Southeast Michigan

[2-1-1 COVID-19 Resource Toolkit](#)

Local resources for education, food, health, technology, workplace and business

Family Resources, Supports, and Aid Available in Oakland County

 [This resource](#) is published by Oakland Community College Economic & Workforce Development, 4th Edition

OLHSA: A Community Action Agency

Emergency shelter and food, emergency utility assistance, emergency financial assistance, foreclosure counseling, referral services.

[OLHSA Website](#) • 248-209-2600 or 248-542-5860 • info@olhsa.org

Oakland County Animal Shelter/Pet Adoption Center

[Animal Shelter / Pet Adoption Center Website](#) • 248-858-1090

Oakland County Treasurer

[Taxpayer Assistance](#)

248-858-0611 • treasurer@oakgov.com

Federal Student Aid

[U.S. Department of Education and Student Loan Repayment](#) during the COVID-19 national emergency.

Oakland County Water Resources Commissioner

[WRC Water Restoration](#)

248-858-1110 • wrcbilling@oakgov.com

Water Residential Assistance Program (WRAP)

[Wayne Metropolitan Community Action Agency](#)

1-313-386-9727

Consumers Energy

[Emergency Response](#) to COVID-19

1-800-477-5050

DTE Energy

[Emergency Response](#) to COVID-19
1-800-477-4747

Legal Resources

Oakland County Clerk/Register of Deeds

Many services and forms are available online or by mail; some services are available by appointment only.

[Website](#) | Vital Records • Legal/Court Records • Emergency Personal Protection Orders • Register of Deeds.

Oakland County Court

[Information during COVID-19](#)

At this time, Circuit and Probate Courts are temporarily waiving Judge On-Line Fees to promote telephone court appearances.

Oakland County Legal Resources Center

Phone and email service only. Monday – Friday, 9:00 a.m. - 4:30 p.m.

[Website](#) | 248-858-0012 • oclib@oakgov.com, use "LRC Question" as Subject

Lakeshore Legal Aid

Lakeshore Legal Aid is a not-for-profit law firm providing a range of free civil legal services to people who are low income, seniors, and survivors of domestic violence and sexual assault in our communities.

[Website](#) | 1-888-783-8190 • Flyer in [Spanish](#) and [Arabic](#)

Safety

Oakland County Sheriff

[Sheriff's Office Website](#) |  [COVID-19 Resources & Information](#)

Emergency: 9-1-1

Non-Emergency, Dispatch: 248-858-4950

General Information: 248-858-5000 • ocso@oakgov.com

Reporting Abuse or Neglect

This toll-free phone number allows you to report abuse or neglect of any child or adult.

24-hours, 7 days a week

855-444-3911

National Domestic Violence Hotline

Offering domestic violence support 24/7/365

1-800-199-7233 [National Domestic Violence Hotline Website](#)

Workers & Business

Worker Relief

Visit our [worker relief section](#) for information about unemployment, employers hiring, resources, and Oakland County Michigan Works! Contacts/locations.

Help Me Grow Michigan

Assisting essential workers to find childcare

1-844-456-5437

Business Relief

Visit our [business relief section](#) for resources including grants and guidance on essential workforce.

Additional Oakland County Resources

Oakland County Parks

Trails and parks are open for physical activity and portable restrooms are available. Dog parks, golf courses & modern restrooms, offices/buildings are closed. [Visit the Parks website here.](#)

Oakland County Veterans' Services

Staff are available to assist clients by phone or email.

[Oakland County Veterans' Services Website](#) • 248-858-0785, Pontiac office • 248-655-1250, Troy office • veterans-services@oakgov.com

Multilingual Assistance

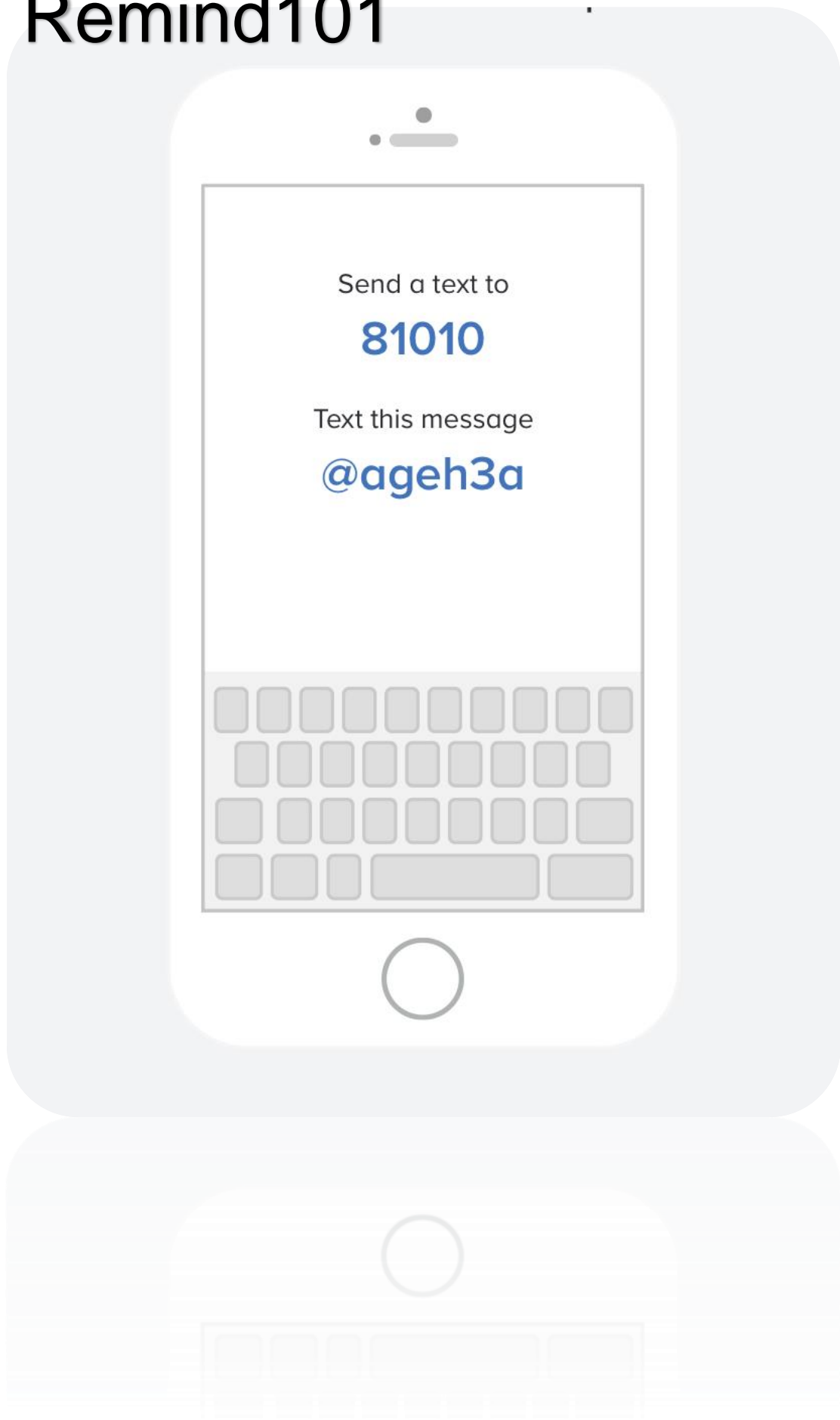
Centro Multicultural La Familia (Spanish)

<https://www.centromulticultural.org/>

ACCESS (Arabic)

<https://www.accesscommunity.org/>

Remind101



Photos





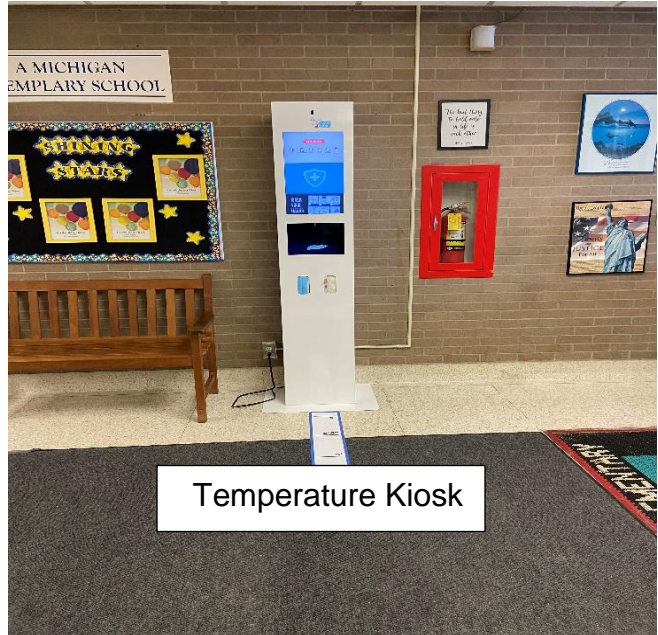
Desk Shields



Classroom Setup



Hand Sanitizer Pumps



Temperature Kiosk



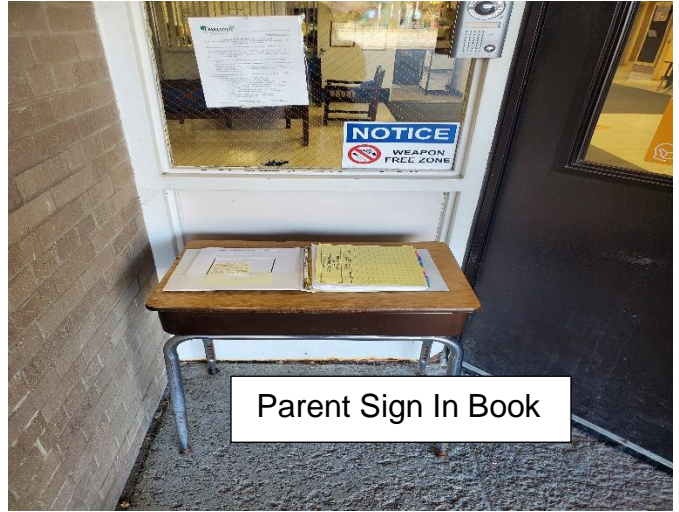
Safety Ropes



Water Station



Signage



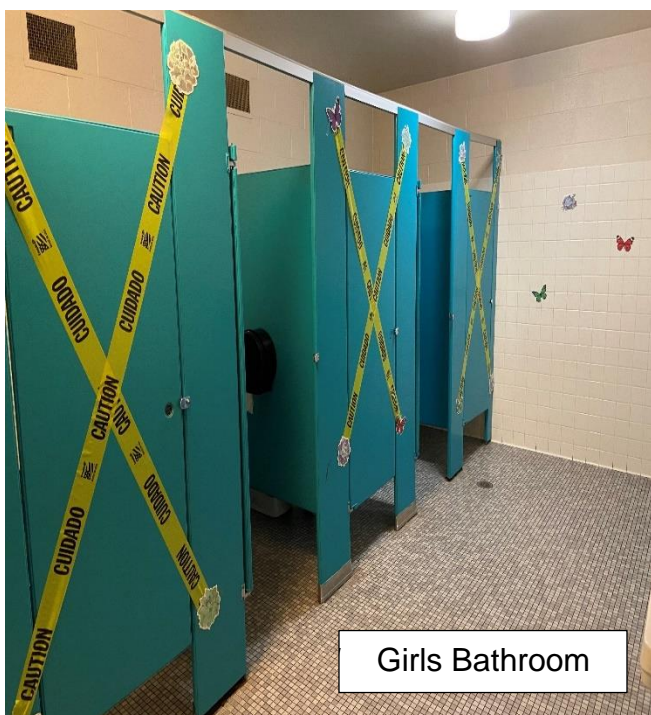
Parent Sign In Book



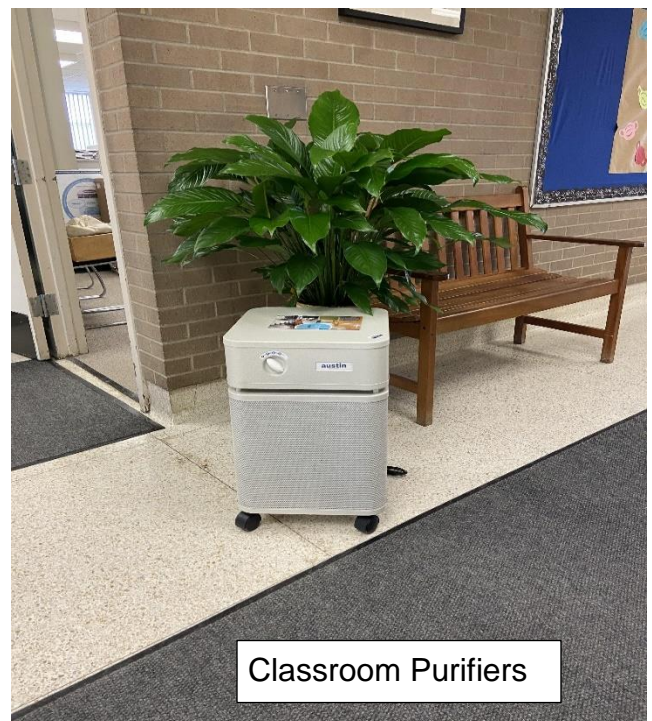
Signage



Girls Bathroom



Girls Bathroom



Classroom Purifiers



Boys Bathroom



Boys Bathroom



Wellness Room



Buses this way only

Buses Area



Drop Off and Pickup Area

Stevenson Elementary School

Tonya Hickman, Interim Principal
Porsha Eubanks, Assistant Administrator

Southfield Board of Education

Charles A. Hicks, President
Darrell B. Joyce, Vice President
Ashanti L. Bland, Treasurer
Leslie L. Smith-Thomas, Secretary
Amani Johnson, Trustee
Talisha Rice, Trustee
Yvette Ware-DeVaul, Trustee

Southfield Public Schools Administration

Dr. Jennifer Green, Superintendent
Pamela English, Chief Academic Officer
Mark Ingram, Chief Financial and Operations Officer
Joline Davis, Chief Talent Management and Organizational Efficacy Officer
Matthew High, Director of Legal and Labor Affairs
Dr. Lanissa Freeman, Director of Intense Student Support
Dr. Sharrece Farris, Executive Director of Federal & State Programs
Felicia Venable, Director of Operations

